TERREBONNE PORT COMMISSION

**MINUTES**

 **March 14, 2023**

**1116 Bayou Lacarpe Rd.**

Houma, Louisiana 70363

# **Bill Purvis, President Presiding**

Present: Greg Landry, Steve Crispino, John DeBlieux, Jacob Brown, Joe Caldwell and Bill Purvis

**Absent: Dan Davis**

Staff: David Rabalais – Executive Director, Sonja Labat - Finance Manager, Wayne Lirette - Maintenance

**Legal: Danna Schwab – Schwab Law Firm**

**Consultants Bill Blanchard – GIS, Jay Duplantis – All South and Craig Hebert**

###### Media: None

###### Guests: None

1. **WELCOME AND INVOCATION**
	1. **Bill Purvis, President, called the meeting to order and led with the invocation by Greg Landry and the Pledge of Allegiance. Sonja Labat called roll. A quorum was present.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION – None**
3. **APPROVAL OF MINUTES AND ABSENCES**
	1. **A motion by Greg Landry and seconded by John DeBlieux approving the minutes and the absence of Steve Crispino from the February 14, 2023 regular meeting. No opposition. Motion passed.**
4. **FINANCIAL REPORT**
	1. **Reconciliation of finances were reviewed and approved for the month of February 2023 on a motion by John DeBlieux and seconded by Steve Crispino. No opposition. Motion passed.**
5. **EXECUTIVE DIRECTOR’S REPORT**
	1. **Government Multi-Use Complex**
		1. **CBP (OFO) Expansion – Craig Hebert was present to give a project update. There are three items remaining in the project: laminate, an antenna bracket and insulation of the window frame. The project should be 100% complete this week. After completion, GSA and the Fire Marshal will need to be scheduled for the final inspection.**
	2. **Other Port Projects**
		1. **HNC Deepening Study – Bill Blanchard with GIS was present to give a project update. Bill advised that they are still working on pipeline surveys. They have met with Hill Corp to discuss plans for their three pipelines. They also met with Kinder Morgan concerning two pipelines. Bill briefly discussed the meeting with Conoco Philips. They are working with the land owners and making progress and moving forward with the project. David advised that an appropriation request for $2 ½ million was done and briefly discussed support letters received. A motion by Steve Crispino, seconded by Joe Caldwell to approve the GIS invoice in the amount of $34,500.00. No opposition. Motion passed.**
		2. **HNC Maintenance Dredging (Corp) – David discussed his report. Apollo is still working on the Northern Reach. The Bay Reach bids are still under protest. Two quotes were received for the Short Cut Canal. David will try to obtain a third quote.**
		3. **HNC Rock Jetty – Nothing to report.**
		4. **Port Pump – The generator has been installed and we are waiting on the manufacturer to schedule an initial start up.**
		5. **Chet Morrison Project – Nothing to report.**
		6. **Boat Launch Decking Rehabilitation Quotes – Jay Duplantis with All South was present to discuss the quotes received for the boat launch decking rehabilitation. The bid from KC Properties in the amount of $29,500 was omitted due to failing to provide their license timely. Norris and Boudreaux was the lowest qualified bid in the amount of $30,619.42. A motion by Steve Crispino, seconded by Jacob Brown to hire Norris and Boudreaux at a cost of $30,619.42 for the boat launch decking rehabilitation. No opposition. Motion passed.**

**VI.EXECUTIVE SESSION – A motion by Steve Crispino, seconded by Greg Landry to enter into executive session by roll call vote at 11:33. No opposition. Motion passed. Returned to the regular agenda by roll call at 12:45. A motion by Steve Crispino, seconded by Jacob Brown to authorize legal to proceed with Garbologist as discussed in executive session. No opposition. Motion passed.**

**VII.COMMITTEE REPORTS – David advised that he is waiting on two marketing proposals. A marketing meeting will be scheduled when the proposals are received.**

**VIII.COMMISSIONER’S COMMENTS – None**

**IX.STAFF REPORT – David Rabalais reminded everyone of the PAL Conference and the opening reception on the evening of March 29th at Bayou Noir.**

**X.ADJOURNMENT – There being no further business to come before the commission, a motion made for adjournment by Steve Crispino and seconded by Greg Landry. The meeting was adjourned at 12:51 pm. No opposition. Motion passed.**